

**MINUTES OF THE MEETING OF STOURPAINE PARISH COUNCIL HELD IN THE VILLAGE HALL ON THURSDAY 16<sup>th</sup> OCTOBER 2014 AT 7.00PM**

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| <b>Present:</b> | Councillor Scott Norman – Chair, Councillors, Mark Farwell, Keith Yarwood, and Peter Partridge |
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| <b>In attendance:</b> | Mr P Clark – Parish Clerk and Cllr Sherry Jespersen - NDDC<br>And one member of the public |
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| <b>Public questions:</b> | <p><b>During this time the following matter/s were brought to the attention of the Parish Council by members of the public –</b></p> <p>The member of public present at the meeting raised concerns over the impact of the closure of the C13 and the perceived increase in traffic passing through the village on the A350 Shaston Road. Comment was expressed on the speed of traffic through the village. The clerk reported that plans for Community Speed Watch in the village were progressing, current volunteers were undergoing Police checks prior to receiving training.</p> <p>A further comment was made on the increase of heavy goods vehicles passing through the village and the impact that this might have on the structural integrity of houses in the village particularly a property built of cob in the light of the collapse of a cob house in recent months in Blandford.</p> <p>It was suggested that the member of public concerned raise the issue directly with Dorset County Council Highways Department for further advice and guidance. The Parish Council would continue to lobby Dorset County for a satisfactory conclusion to the closure of the C13.</p> |
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| <b>14/10/01</b> | <p><b>Apologies for Absence</b></p> <p>Cllr Louise Webb and Cllr Deborah Croney – NDDC/DCC</p>   |
| <b>14/10/02</b> | <p><b>Declarations of Interest and Grant of Dispensations</b></p> <p>None</p>  |
| <b>14/10/03</b> | <p><b>Approval of the Minutes of the Parish Council Meeting held on the 11<sup>th</sup> September 2014</b></p> <p>Having been distributed beforehand to Councillors the minutes of the meeting held on the 11<sup>th</sup> September 2014 were presented to be a true and accurate record with one correction as pointed out by Cllr Farwell.</p> <p>14/09/05 2/2014/0693/FUL – Freedown, Smugglers Lane, Stourpaine, Dorset, DT11 8PW – Erect replacement dwelling (demolish existing dwelling)</p> |

Initial of Chair:

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|                 | <p>Which should read -</p> <p>"Cllrs Norman and Partridge reported that they had taken the opportunity to view the proposed site from Hod Hill and that based on the proposal submitted there would <u>not</u> be an adverse impact from this viewpoint caused by either the barn or proposed dwelling</p> <p>Upon making the necessary amendment the minutes were accepted by all Councillors present as a true and accurate record of proceedings and were signed by Cllr Norman as Chair.</p>  |
| <p>14/10/04</p> | <p><b>Matters arising</b></p> <p>None</p>   |
| <p>14/10/05</p> | <p><b>Planning Matters as listed on the schedule</b></p> <p><b>2/2014/0876/FUL – Land at E386023 N109671 Havelins, Stourpaine Dorset – Erect 5 No. dwellings (2 no. affordable dwellings) and 6 No. garages/car ports. Form vehicular and pedestrian access</b></p> <p>As circulated to Parish Councillors, the Clerk reported that he had received a response from the applicant with regard to the offer to meet with the Parish Council to discuss the future of the site. The response received indicated that a meeting would be considered but that the applicant wished to pursue the present application at this time.</p> <p>The clerk reported that a site visit had taken place by members of the NDDC Full Management Development Committee and that a date for the application to be discussed at a formal meeting is awaited.</p> <p>Following a recent conversation with NDDC Planning Officers it was reported that the applicant was proposing amendment to the application. Further details are awaited.</p> <p><b>ACTION</b> – Clerk to follow for details of the proposed amendment to the application and the date of the meeting where the application will be discussed by the NDDC Full Management Development Committee.</p> <p><b>2/2014/0682/FUL – Freedown, Smugglers Lane, Stourpaine, Dorset, DT11 8PW – Erect 1 No. agricultural barn</b></p> <p><b>2/2014/0693/FUL – Freedown, Smugglers Lane, Stourpaine. Dorset, DT11 8PW – Erect replacement dwelling (demolish existing dwelling)</b></p> <p>The Clerk reported that following the response of the Parish Council to NDDC with regard to the replacement dwelling he had been contacted by the applicant.</p> <p>It was explained to the applicant the rationale why the Parish Council did not support the proposal for the replacement dwelling. It was explained that Councillors felt that there had been insufficient information presented with which to make a decision.</p> <p>The applicant stated that they would aim to provide Parish Council with the information required. The Clerk stated that on this basis the application would be discussed at the next Parish Council meeting.</p> |

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|          | <p>The contact details for submission of further information were provided to the applicant along with an invitation to talk through the proposal at the next Parish Council meeting in October 2014 (details of venue and times were given).</p> <p>However as at the date of the meeting no further information had been received by the applicant who was not present at the meeting.</p> <p>It was therefore agreed by Parish Councillors that until further clarification from the applicant was provided there would be no change to the decision made at the meeting held on the 11<sup>th</sup> September 2014.</p> <p><b>2/2014/0888/FUL-7 to 24 Hod View, Stourpaine, Dorset, DT11 8TN – Convert existing internal ground floor bin stores to extend the existing ground floor flats. Install insulated cladding to external walls and solar (PV) panels to roofs.</b></p> <p>This application had been passed by NDDC.</p> <p>A further meeting is to be held with Spectrum Housing to discuss colours to be used for the render and the arrangements to be made for site access and safety.</p> <p>It was noted that there had been a poor response by residents to the consultation by Spectrum Housing on the works. Cllr Partridge will make efforts to canvas residents for their opinions.</p> <p>The Clerk reported that he had spoken with Spectrum Housing and that a further resident’s consultation would be held on the works. It was suggested by Councillors that the wider village might have comments on the colour of render and that Spectrum Housing should consult wider than just their tenants.</p> <p><b><u>ACTION</u></b> – Parish Clerk to arrange a meeting with Spectrum Housing as soon as practical to further discuss.</p> <p><b>2/2014/1178/FUL – Little Manor, Manor Road, Stourpaine, Dorset, DT11 8TQ – Erect replacement garage and log store (demolish existing).</b></p> <p>After discussion it was unanimously agreed by Parish Councillors to support the application as presented.</p> <p><b><u>ACTION</u></b> – Clerk to respond to NDDC accordingly.</p> |
| 14/09/06 | <p><b>Closure of the C13 and resulting highways issues</b></p> <p>Cllr Norman highlighted the notes from a meeting held with DCC that had been previously circulated to Councillors.</p> <p>Cllr Norman stated that following this meeting there was a need for villages along the A350 to Shaftesbury to take a strong stance on the issue to ensure that future plans for the C13 did not have an adverse effect. With this in mind it was proposed that a joint letter with affected villages be sent to Dorset County Council and circulated to relevant Councillors and MP’s raising concerns over the impact of the closure on villages on the A350 and the need for solutions to be found.</p>   |

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|          | <p>Cllr Partridge raised an issue with road safety and children crossing the A350 on the darker evenings in winter.</p> <p>As part of the on-going monitoring of road safety issues further data is to be requested from Dorset County Council Highways on traffic volumes and speed through the village together with information on road traffic accidents in the last six months.</p> <p>The Clerk reported that he had posted an item to the village website asking for volunteers to form a working party to discuss traffic management issues on the A350 Shaston Road and develop plans to be submitted to NDDC/DCC for consideration. However there had been no response from the village to date.</p> <p>A meeting with representative of Dorset County Council Highways is pending to discuss the A350 and associated issues.</p> <p>New village signs had been ordered and would be installed shortly.</p> <p><b>ACTION</b> – Clerk to obtain the required data from Dorset County Council Highways in advance of the required meeting.</p> <p><b>Community Speed Watch</b></p> <p>The Clerk reported that plans for a Community Speed Watch Scheme in the village were progressing well and that all paperwork had been submitted the Dorset Police.</p> <p>Once the required Police Checks of volunteers had been undertaken a date for training would be agreed.</p> <p><b>ACTION</b> – Parish Clerk to follow</p> |
| 14/10/07 | <p><b>Flood Protection and Prevention</b></p> <p>It was reported by Cllr Norman that the Environment Agency have to date refused to take any further action on proposals by the Parish Council with regard to prevention and protection measures. There was shortly to be a roadshow offered by the Environment Agency offering consultation on some of their proposals in the area (not related to Stourpaine directly)</p> <p>Nothing further had been heard from North Dorset District Council.</p> <p>Cllr Yarwood stated that he personally was shortly to have a meeting with an engineer from Dorset County Council about flooding issues related his and a neighbour's home in Manor Road.</p> <p>There had been circulated to Parish Councillors a consultation document on SUDS (Sustainable Drainage Systems) from DEFRA. It noted that there was a short response time given. It was agreed that Cllr Farwell would look at the consultation with a view to responding if necessary on behalf of the Parish Council.</p>   |
| 14/10/08 | <p><b>Street Cleaning/Litter/Hedges and Trees</b></p> <p>A meeting is pending with DCC Highways on the issue of hedges and trees in the village.</p>   |

Initial of Chair:

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|          | <p>Cllr Jespersen again highlighted the need for the Parish Council to chase if it was felt that street cleaning had not been carried out at the correct intervals.</p> <p>At the last meeting The Clerk was requested to make contact with a resident in the village who had been responsible in the past for cleaning the bus shelter as this was identified as a problem area for litter. It was reported that the Clerk had not managed as at the date of the meeting to speak with the person concerned but would continue to make attempts to contact.</p> <p>It was noted that a telegraph pole in the village (opposite the Wee Thatch) had ivy growing through parts of some plastic casing. It was not known if the pole was a telegraph pole belonging to BT or an electricity supply.</p> <p><b><u>ACTION</u></b> – Clerk to determine who is responsible for the pole and request the issue be remedied.</p> <p>Concern was noted on the health and safety implications of using general waste bins for the disposal of dog waste. The Clerk had recently responded on behalf of the Parish Council to a consultation on street cleaning and raised these concerns as part of the response.</p> <p><b><u>ACTION</u></b> – Parish Clerk to follow</p> |
| 14/10/09 | <p><b>Reports</b></p> <p><b>a. District Councillor – as circulated</b></p> <p>Cllr Jespersen added that Funding had been found for the proposed Trailway car park at Bere Marsh (to be part funded by NDDC). The cost was likely to be around £10k with the work pending improved weather.</p> <p><b>b. County Councillor – as circulated</b></p> <p><b>c. Neighbourhood Watch Co-ordinator</b></p> <p>The Clerk reported that where appropriate alerts received from Dorset Police would continue to be posted to <a href="http://www.stourpaine.info">www.stourpaine.info</a> for information.</p> <p><b>d. Village Hall/Stourpaine Playing Fields Association</b></p> <p>Cllr Yarwood reported that contracts for the sale of the existing village hall site have now been exchanged with completion due shortly.</p> <p>Further funding had now been secured in addition to further guarantees from the Parish Church. Completion on construction of the new village hall is expected in July 2015.</p> <p><b>e. DT11 Forum/CPEND – as circulated</b></p> <p>Cllr Norman stated that he would be attending a meeting at NDDC regarding broadband projects on the 17<sup>th</sup> October 2014</p>   |

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|          | <p><b>f. Trailway</b></p> <p>Cllr Norman reported that the issue with the condition of the surface of the Trailway in Havelins was still on-going. Funding was still an issue, but this was being actively sought by Dorset County Rangers.</p> <p><b>g. Rights of Way</b></p> <p>Cllr Norman reported that there had been no further progress on the issue affecting the exposed steel rods on the path near the river. This was of concern and would be followed closely for a resolution.</p> <p>Cllr Norman had recently attended a meeting of Rights of Way Liaison Officers</p> <p><b>h. Allotments</b></p> <p>A meeting of the Trustees of the Stourpaine Allotments was still outstanding however the Clerk had now made contact with the Secretary of the Allotment Association it was hoped that this could be arranged to coincide with the November Parish Council meeting.</p> <p><b><u>ACTION</u></b> – Parish Clerk to make the necessary arrangements</p> <p><b>j. Spectrum Housing – Hod View Estate Strategy</b></p> <p>No further update had been received from Spectrum Housing as at the date of the Parish Council meeting.</p> |
| 14/10/10 | <p><b>Reports on Play Areas</b></p> <p><b>a. Kidzone, Playing Field, Havelins</b></p> <p>Cllr Partridge being responsible for the weekly inspection of this site reported no issues.</p> <p><b>b. Grace Upward Under 12's Bottom Road</b></p> <p>Cllr Partridge being responsible for the weekly inspection of this site reported no issues.</p> <p>The Clerk reported that an instruction had been raised with The Play Inspection Company to complete the annual health and safety inspection on play areas.</p>  |
| 14/10/11 | <p><b>Finance</b></p> <p><b>a. Payments to be made as per schedule – for decision</b></p> <p>It was agreed by Councillors that all payments, bills and invoices listed on the schedule be paid. The payments were then authorised by Cllrs Norman and Yarwood.</p>  |

Initial of Chair:

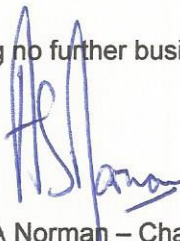
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|          | <p><b>b. External/Internal Audit 2013/14</b></p> <p>The Clerk reported that the external audit of the financial statements of the Parish Council had been completed by BDO Stoy Hayward for the year ending March 2014. Beyond the minor issues noted by the Internal Auditor a further minor issue had been noted in that income received in respect of any grant monies received by the Parish Council in respect of Council Tax Support should in future be recorded as such rather than precept income.</p> <p>It was noted by the Clerk that this was the way that the Parish Council had recorded such income in previous years and that no comment had been made before by External Auditors neither had the issue been raised by the Internal Auditor.</p> <p>However the comments were noted on this issue and with the paperwork relating to the audit having been previously circulated to Parish Councillors it was agreed to accept the External Audit as presented.</p>   |
| 14/10/12 | <p><b>Correspondence not already circulated by the Parish Clerk</b></p> <p>The following items of correspondence received were highlighted to Parish Councillors by the Clerk having been previously circulated for information/comment –</p> <p><b>a. Dorset Waste Partnership – Consultation on Street Cleaning and Litter</b></p> <p>This consultation has a deadline of the 31<sup>st</sup> October 2014 and had been responded to by the Parish Clerk.</p> <p><b>b. DT11 Partnership Forum – letter from Blandford Town Council re vacant land behind the Tourist Information Centre in Blandford Forum</b></p> <p>After discussion it was agreed that the Parish Council did not feel that it was in a position to respond.</p> <p><b>c. DAPTC – Encouraging Community Engagement</b></p> <p>No further action required</p> <p><b>d. DEFRA – SUDS (Sustainable Drainage Systems) Consultation</b></p> <p>See item 14/10/07</p> <p><b>c. Dorset Fire and Rescue Service – Consultation on the merger of a services with Wiltshire and Swindon Fire Services</b></p> <p>After discussion it was agreed that that the Parish Council had no objection to such a merger taking place and that if required the Clerk should respond accordingly.</p> <p><b><u>ACTION</u></b> – Clerk to note</p> |
| 14/10/13 | <p><b>DAPTC AGM Motions 2014</b></p> <p>Details of the motions proposed had been previously circulated to Parish Councillors. The Clerk confirmed again all motions to the Parish Councillors present.</p> <p>After discussion it was agreed that no further action is required in voting on these</p>  |

Initial of Chair:

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| <b>14/10/14</b> | <p><b>Electoral Review of Dorset County Council</b></p> <p>The details of this review had been previously circulated to Parish Councillors by the Clerk.</p> <p>After discussion it was agreed that further consideration needed to be given to this issue and that the details of the review should again be circulated by the Clerk.</p> <p><b><u>ACTION</u></b> – Clerk to recirculate details of the review</p> |
| <b>14/10/15</b> | <p><b>Matters for consideration at the Parish Council meeting to be held on the 27<sup>th</sup> November 2014 at 7.00pm in the Village Hall (if available)</b></p> <p>None</p>  |

There being no further business the meeting was closed at 8.45pm

Signed:



Councillor A Norman – Chairman Stourpaine Parish Council

Date:

27-11-14.

Initial of Chair: