

Bus2Go

A New Milestone For 2015

VACANCY

VOLUNTARY OFFICE ADMINISTRATOR

We shall be moving into the Resource Centre at Spectrum House, Sunrise Business Park.

Initially, the successful candidate will be required to be in the office for two to three hours a week. The office will be available from midday most afternoons.

Subject to funding and certain criteria this post could become paid and involve more hours. Office administration skills and communicating at all levels will be an essential part of this post.

If you would like to motor into 2015 with this exciting project please email bus2go@btinternet.com or telephone Margo 01258 837749 for an application form